



**SEVEN OAKS**  
SCHOOL DIVISION  
*community begins here*

# SEVEN OAKS SCHOOL DIVISION

## Board Policy #17 Assets and Facilities

### Assets

The Seven Oaks School Division will operate in a manner to protect and maintain its assets, and which will not unnecessarily expose the School Division to risk.

The Superintendent is responsible to:

- adhere to all federal and/or provincially legislated requirements;
- ensure adequate security of all School Division assets;
- protect against theft, casualty and liability losses to the Board, staff, or the School Division itself through proper insurance;
- ensure only authorized personnel have access to material amounts of funds;
- ensure the School Division, the Board, or its staff are not unknowingly exposed to claims of liability;
- maintain or employ a safe and efficient transportation system;
- acquire or dispose of School Division property, (land and any permanent fixtures on it), with the prior approval of the Board; and
- ensure resources provided for use by School Division staff are used exclusively for division-related activities.

### Facilities

The School Division is responsible to provide safe, inviting, well-designed, and well-maintained school grounds and facilities across the School Division and has a fiduciary responsibility to its citizens and taxpayers to protect their investments in educational infrastructure.

The Superintendent is responsible for the approval of the School Division's facility management goals, action plans, and procedures and for ensuring appropriate use of facilities by the community after hours.

The Board endorses facility maintenance that contributes to student success. The regular review and evaluation of facility life cycles and appropriate expenditures for required and preventative maintenance extend the useful life of facilities and reduce more significant future taxpayer expenditures and investments.



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Facility maintenance will:

- strive towards accessible, healthy, and safe environments for students, staff, and public;
- utilize multi-year planning for maintenance and capital improvements to efficiently manage available resources;
- utilize preventative maintenance practices to maximize the life of buildings and building systems; and
- support facility design and construction practices that incorporate sustainable environmental goals and enhance student learning.

<b>Date Adopted:</b> January 22, 2024	<b>Date Revised:</b>	<b>Page</b> <b>2 of 2</b>
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