

Educational Assistant Internship Program

This program trains unemployed or underemployed persons to work as an educational assistant within the school system.

Excellent candidates for this program are school volunteers, lunch supervisors, substitute educational assistants, foreign trained teachers, and parents of special needs children. Candidates ideally should already be volunteering in schools and would be recommended by their principal. Candidates need to be caring and reliable.

Trainees attend workshops every Monday at Jobworks. The rest of the week is spent doing a practicum in a public school. If required, some students spend part of the week upgrading English, Math and Computer skills in order to complete a Grade 12 Diploma. The program runs from September to March each year. Interviews for September are held in April and May. This program is funded by the Department of Entrepreneurship, Training and Trade/Employment and Training Partnerships and the Manitoba Metis Federation.

Eligibility

- Employment Insurance (EI) recipient or an EI claim within the previous 3 years;
- Parental/maternity claim within the previous 5 years;
- Employment and Income Assistance recipient;
- Unemployed or underemployed individual

You must attend an information and orientation meeting. Application forms will only be available at these meetings. Information meetings will be held:

Location: Jobworks – 1175 Pembina Hwy

Dates: Thursday, February 14th, Thursday, March 7th, and Thursday, April 4th, 2013

Times: 10:00 a.m. – 11:00 a.m. or 1:30 p.m. – 2:30 p.m.

Registration dates for information sessions are also posted on our website

www.jobworksschool.com .

Eligible applications arriving late will be placed on the waiting list.

For more information please contact the project coordinator, Allan Pfeil, at 204-510-0990. This program information is also available at www.jobworksschool.com under Educational Assistant Internship.

Pending Funding Approval