



West St. Paul School

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Website: www.7oaks.org/school/weststpaul

Principal – David Ingram

Vice Principal – Tanya Kohut

Thursday, March 19th, 2020

Dear Parents,

As things change rapidly in our province, our school division continues to follow the advice of the Province of Manitoba including the Chief Medical Officer. Today, our superintendent's team made an important decision.

Beginning on Monday, March 23rd, office staff will remain in place at West St. Paul School to take calls and messages. However, best practice is for teachers to be working from home beginning on Monday, March 23rd. Teachers will continue to be in close contact with their students and/or families on a regular basis. During regular school hours, teachers will be available by email, messaging apps and telephone with telephone messages being relayed from the school office to the teacher involved.

For parents or students who have work to drop off at the school, there will be labelled bins for each teacher in the front foyer. Work may be dropped in the appropriate bin to be marked by classroom teachers. **Parents and students should not walk through the school.** Next week, the school will be open from 7:30 until 3:00 daily.

If you have not received any communication from your classroom teacher yet, please contact them through email or the school office as soon as possible. Work for students in all classes is available for distribution and will look different. Some work is in the form of paper and some is available on Google Classroom and will be done on the computer.

During the unprecedented time, the staff at West St. Paul School will remain available to support students and families. Please email or call teachers and staff with any issues that may arise. Together we will work together to help students continue their learning and we will emerge as a stronger community of learners.

Take care.

David Ingram and Tanya Kohut

Administrators